

# Petite Lake Highwood association

## Meeting minutes for 01-15-14

### Meeting called to order:

6:55 p.m.

### Officers present:

Toni Woodmaster, Rachel Johnson, Sam Terranova, Bob Leavitt, Andrea Herron

### Officers absent:

Judy Treat, Mark Johnson came late

### Acceptance of agenda:

Sam moved to accept, Rachel seconded.

### Acceptance of minutes:

Rachel moved to accept minutes of August 21<sup>st</sup>, 2013 meeting, Sam seconded. Please note that there was no Board Meeting in October due to re-attempt of Annual Meeting. Also, no meetings were held in November or December due to illness and schedule conflicts.

### Correspondence:

Toni—Received call from Terry Triplett regarding cars parking on the street at Forest & Highwoods.

Toni—Received e-mail from Becky Janssens informing us that Homeowner's Associations are able to form a franchise for recycling purposes.

Toni, Rachel—Received e-mail from Lisa Frenzel requesting that we change our records to show her as the owner of 24853 Oak, instead of Joyce Frenzel. Also, she does not believe that any liens against that property from the previous owner are valid. Toni will investigate lien issue and Rachel will change owner information.

### President's report:

None.

### Treasurer's report:

The primary account has \$10,298.

All statements have been sent out.

Received an invoice from Service Sanitation for portable toilet servicing. Sam will set up a seasonal schedule with them so we won't need to worry about starting and stopping service every year.

### Other Reports:

Judy—Noticed that it is very difficult to see traffic coming at the corner of Rt. 59 and Highwoods as you're leaving the subdivision, due to large items being sold at that corner.

Andrea will talk to the owner, Dave Bloom, about this.

### Continuing business:

- Obtain new "In Case of Emergency" signs for beach areas—Sam-Spring.
- Check into insurance company and see if signage will reduce beach accident liability.-  
-Mark and Toni will arrange to speak with an insurance specialist to review our options. If he has any good ideas, the board will discuss our options.
- Portable toilet vandalism issues—Board. Resolved for now.
- Check into website e-mail links not working—Bob. Tested and all working.
- Repair power pole outlet near pier #13—Bob. Fixed.
- Review PLH membership directory—Judy & Board. Will work on in Feb & Mar.

- Check into new lights at beach--Bob and Sam. Bob was able to repair existing lights.
- Launch gate repairs—Mark. Mark is hoping to make repairs in his welding shop.
- South park walkway repairs—Sam & Toni will meet with Jim Jorgenson and Jim Smak to come up with a plan.
- Check with Army Corp of Engineers regarding new/re-worked piers—Mark will pursue this in the fall of 2014.
- Boat lift guidelines—Mark, Rachel and Andrea to draft a set of guidelines for further discussion.
- Welcome new people to neighborhood—Toni, Judy and Andrea will continue to provide welcome packets to newcomers.

**New business:**

- Lou Aerne needs to return his Board key.
- Consider requiring proof of insurance for boats.

**Cleanup:**

Added to master list:

- No new items added at this time.

**Next meeting:**

Wednesday, February 19<sup>th</sup> at Mark and Rachel's house beginning at 6:30 pm.

**Adjourned:**

Meeting adjourned at 8:24 pm.

**Submitted by:**

Bob Leavitt, Secretary